



Cowichan Estuary Nature Centre

Position: Science & Nature - Summer Camp Coordinator

Hours: 40 hours/week

Work Term: as early as May 6th to end of August 2019 - up to 16 weeks,

Compensation: \$16.50/hr

What We Do: This is our 7th year offering nature immersion summer camps based at the Cowichan Estuary Nature Centre in Cowichan Bay. The Cowichan Estuary Nature Centre is an educational interpretive centre in the Cowichan Estuary, a 400-hectare estuarine ecosystem. The Nature Centre offers programming for schools, youth and the general public, and summer science camps, focused on local watersheds, conservation and climate adaptation and also engages the community in citizen science and ecosystem protection and restoration projects in the Cowichan and Koksilah Watersheds. Visitors and program participants can see and touch marine and intertidal creatures in our aquarium and touch tank; use our microscopes, telescopes and interactive displays, and learn about wildlife along our oceanfront interpretive trail, from our viewing tower and through hands-on science projects. The Nature Centre is kept open to the public by a dedicated team of volunteer docents and educational programs are led by professional nature interpreters assisted by volunteers.

Job Description: Science & Nature Summer Camp Coordinator

The role of the Summer Camp Coordinator is a hands-on, energy intensive position. It balances administrative and planning work with leading hands on science and nature based camp activities and play. It is supported by the Nature Centre Coordinator to help develop key event planning, educational, and leadership skills. Mentorship from the Cowichan Valley Naturalist Society and Nature Centre volunteers in areas of nature interpretation, wildlife conservation, environmental sciences and habitat restoration, will help to develop key skills for leading Science and Nature Camps.

In May and June, you will assist staff in leading our school programs and work on updating previous camp curriculum to create unique and engaging summer camp itineraries. Tasks may vary from managing registrations, answering parent inquiries, or even assisting a biologist in seal or heron rescue. You will be responsible to plan the schedules and events for each of our seven, week-long camps, and during our camp season (July – August) you will lead camps of up to 12 children or youth through each day's activities. Your days will be fun, dynamic and no day will look the same!

Duties

- Develop and plan curriculum, including inquiry science-based activities, arts, games, and crafts.
- Lead summer science camps to groups of children and youth each week, including preparation and clean up.
- Take responsibility for the welfare and learning of students, including reviewing campers' medical forms and releases prior to each week's camp, setting behavior limits and ensuring safe and appropriate camper behavior as needed.
- Deliver community education and awareness programs, such as nature walks and school programs.
- Prepare publicity and promotional materials.
- Manage camp supplies - includes organizing, maintaining and purchasing.
- Train, mentor, and coordinate youth volunteers for the Nature Centre.
- Perform other general office duties including answer phone, email and in-office inquiries.
- Available for some weekends and evenings as required.



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Qualifications:

- Accountable, enthusiastic, adaptable, and self-starting.
- Passion for working with children and youth.
- A love of the outdoors, play and hands on activities
- Experience working with children and youth, managing behaviors and creating safe spaces to foster learning
- Ability to work independently and as part of a team within a non-profit organization.
- Excellent oral and written communication skills; comfortable interacting with the public.
- Willing to ask for help and accept feedback.
- Excellent computer skills in a Microsoft Office suite, social media and website maintenance an asset.
- Applicants must be between 15 and 30 years old
- Preferably studying or demonstrated interest in one of the following fields: Education, Child and Youth Care or associated degrees; Biology, Earth and Ocean Sciences, Environmental sciences or associated degrees.
- As per the national priority to improve access to the labour market for youth who face unique barriers, preference will be **given to young women in the sciences who are currently enrolled in or aim to be enrolled in post secondary studies in science, or whom are currently pursuing a career in the sciences.**

How to Apply: Please submit a cover letter and resume by **11:59pm April 12th** via email, mail or in person to:

Alicia Taylor
Coordinator
Cowichan Estuary Nature Centre

Box 5 Cowichan Bay Rd
Cowichan Bay, BC V0R 1N0
Email: info@cowichanestuary.ca

Cowichan Estuary Nature Centre thanks all applicants for their interest. Only those selected for an interview will be contacted. Positions are subject to Canada Summer Jobs funding.

